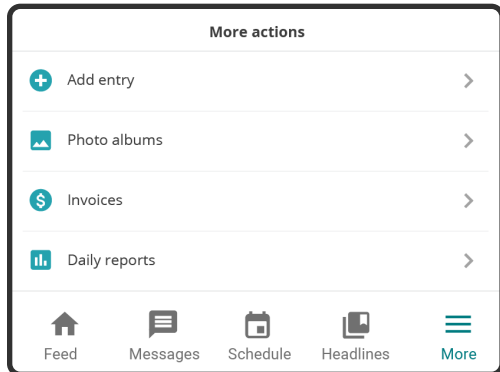


How to get set up with Lillio Payments?

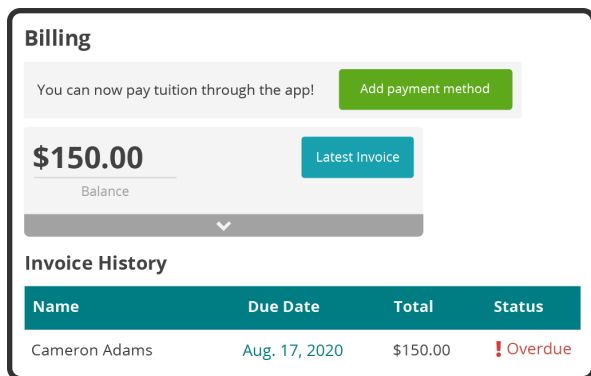
Simplify things by saving your payment details in Lillio so you can set it and go. Sound good?

To provide your center with payment information, you can sign in and follow these steps:

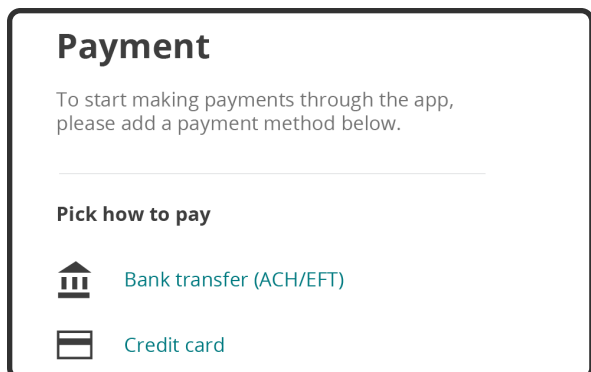
1. Log into the Parent app, and tap the  icon to expand the menu.



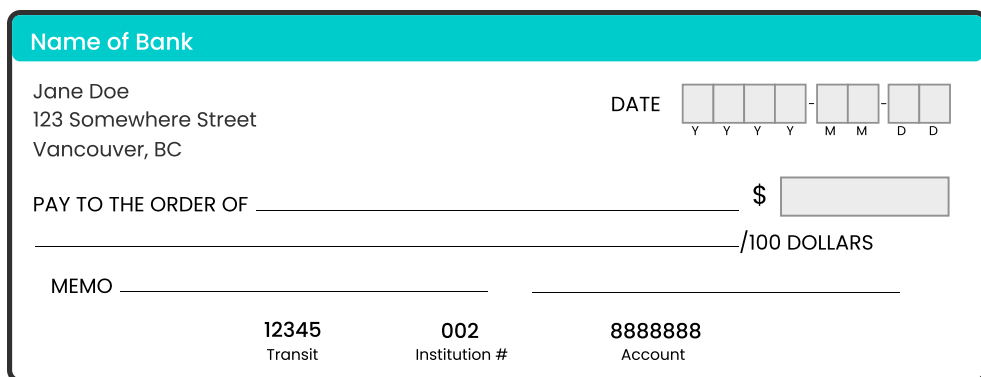
2. Tap invoices. This opens the Billing page.



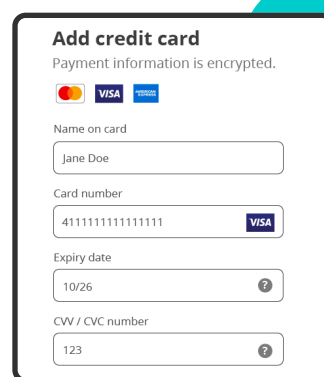
3. Tap Add Payment Method or the icon. This opens a page to select a payment method.



4. Select Bank Transfer or Credit Card, and populate the payment fields as necessary. You can find your bank account details on a blank check.



A form for entering bank transfer details. It has a teal header 'Name of Bank'. Below it, there's a text field for the name 'Jane Doe', an address '123 Somewhere Street', and a city 'Vancouver, BC'. To the right is a date field with boxes for Year (Y Y Y Y) and Month (M M) and Day (D D). Below the address is a 'PAY TO THE ORDER OF' field followed by a dollar sign and a box for the amount, and then '/100 DOLLARS'. At the bottom is a 'MEMO' field. Below the memo field are three fields: '12345 Transit', '002 Institution #', and '8888888 Account'.



A form for adding a credit card. It has a teal header 'Add credit card' and a sub-header 'Payment information is encrypted.' Below that are logos for Mastercard, Visa, and American Express. There are three input fields: 'Name on card' with 'Jane Doe', 'Card number' with '4111111111111111' and a Visa logo, and 'Expiry date' with '10/26' and a question mark icon. Below these is a 'CW / CVC number' field with '123' and a question mark icon.

Entering details such as the transit and account number will make it easier to make future payments through your Lillio account. Once you've saved your account details on the app, you can either pay manually with the click of a button or enable autopay so you never miss a payment again!

5. Tap Submit to save the payment method.

Once the invoice is due, you will receive a notification, and if you have enabled autopay, the center will withdraw those funds from the credit card or bank account you've provided. If you have autopay turned off, you will need to pay your invoice manually by clicking 'Pay Now' on your invoices.

You will always receive a notification that the payment is due, even with autopay enabled.

What is auto-pay?

With Lillio Payments, you can enable autopay and never miss making a payment again! Plugin your details into Lillio, and your child's payment is secure.

Centers have the option to enforce automatic payments which makes it easier for you to never miss a payment. This also saves time for directors and administrators in keeping track of missed or overdue payments and spending more time on lesson planning for your children!

If this is the case, you may see a [Pre-Authorized Debit \(PAD\) agreement](#) sent via both email and their Lillio mobile app to review and sign.

If this is not the case, you still have the choice to set up automatic payments using your preferred method of payment when setting up your payment information in the Lillio mobile app.